



The International Organisation for Cooperation in Evaluation (IOCE) is an umbrella body for evaluation networks, societies and associations. It is committed to building evaluation capacity, facilitating the development of new evaluation societies and networks, and raising awareness about evaluation and its potential contribution. It does this through supporting and working alongside existing and emerging evaluation organisations and those who sponsor, train and use evaluation expertise. The IOCE is now registered in Canada as an international not-for-profit organisation with an international Board of Trustees drawn from Africa, Latin America, Asia, Australasia, North America and Europe – including the transition countries of Eastern Europe.

**There are four categories of IOCE membership**

- (a) Full Members:** which are existing national or regional evaluation societies, associations and networks eligible for full membership, with voting rights.
- (b) Associate Members:** which are in the process of becoming national or regional societies, associations or networks.
- (c) Institutional Partners:** which include international organisations, governments and foundations wishing to support and be associated with IOCE.
- (d) Affiliated Groups:** which include sectoral and sub-regional or sub-national evaluation associations, societies or networks, not eligible for full membership but interested in participating in IOCE activities and committed to IOCE objectives.

**Membership Fees**

The IOCE has a mixed economy in which its funds come partly from external fundraising, partly from activities such as training and conferences, and partly from membership fees. The general principle of the organisation is to keep costs to a minimum. However, membership fees are essential to maintain the IOCE and its independence. The following membership fees have been set. They are in bands for two reasons: a) to recognise that different societies and groups will have different abilities to pay based both on their general circumstances as well as the numbers of members, and b) to recognise that income levels differ in different regions of the world – so we differentiate between countries/regions based on a UNDP index of national income.

**Fees per annum in U.S. dollars**

Membership Category	High Income/Developed Economies	Medium Income/Intermediate Economies	Low Income Developing Economies
Full Members	1,000 – 3,000	500 – 1,500	200 – 750
Associate Members	200 – 1,000	100-500	50 – 200
Institutional Partners	By agreement		
Affiliated Groups	150 – 500	75 – 250	30 – 100

In addition to fees, all members will be expected to be committed to the Mission and Objectives of the IOCE and to participate actively in its programme of work. For example, this may involve discussing IOCE themes at annual conferences, hosting study visits from evaluators from other parts of the world and helping raise funds for international evaluation training events. Members may also enjoy benefits such as reduced fees for attendance at conferences and training events and priority access to international networking activities.



# International Organisation for Cooperation in Evaluation

## APPLICATION FORM AND RENEWAL FORM

To be returned to **IOCE International Secretariat, c/o The Willow Group • 1485 Laperriere, Ottawa, Ontario K1Z 7S8 Canada • e-mail: secretariat@ioce.net • fax: +1 613 729 6206**

### ORGANIZATION INFORMATION

**Name of Society/Association/Network/Organisation:** \_\_\_\_\_

**Type of Society/Association/Network/Organisation:** (place X in box on right)

National     Regional     Sub-National

**Full postal address:** \_\_\_\_\_

**Region:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Country Code, Area Code, Telephone:** \_\_\_\_\_

**Country Code, Area Code, Fax:** \_\_\_\_\_

**Email address:** If available – for routine communications/bulletins about IOCE \_\_\_\_\_

**Website address:** If available – to be used for listing on the IOCE website \_\_\_\_\_

**Operational Language:** \_\_\_\_\_

### INDIVIDUAL CONTACT INFORMATION

**Contact details for membership matters**

Please provide name and details of person to contact regarding membership issues, renewals, updates, etc...

**Contact Name:** \_\_\_\_\_

**Position within your IOCE Society/Association/Network/Organisation:**  
(For example – President, Convenor, Chairperson, Treasurer, etc.) \_\_\_\_\_

**Organization of Individual:** \_\_\_\_\_

**Full postal address:** \_\_\_\_\_

**Region:** \_\_\_\_\_ **Country:** \_\_\_\_\_

**Country Code, Area Code, Telephone:** \_\_\_\_\_

**Country Code, Area Code, Fax:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Main Contact(s) within IOCE:**

Please write the name, if applicable, of the IOCE person(s) that you are in contact with. \_\_\_\_\_

**Special Considerations:**

(For example – no email access, payment contact person, special method of payment etc.) \_\_\_\_\_

### CURRENT MEMBERSHIP STATUS

(place X in box that best describes your status)

- Established Society/Association/Network** with membership, procedures and an \_\_\_\_\_ Year Established elected Committee/Officers
- Being set-up** – moving towards an established/formal body or network
- Informal network** not formally constituted

### TYPE OF MEMBERSHIP (place x in box on right)

Please indicate the fee you are proposing to pay, with reference to the bands indicated in the table provided on page 1

- Full member     Associate member     Institutional partner     Affiliated group
- \$ \_\_\_\_\_    \$ \_\_\_\_\_    \$ \_\_\_\_\_    \$ \_\_\_\_\_

How did you first hear of IOCE? \_\_\_\_\_

### METHOD OF PAYMENT

- Invoice me     Cheque enclosed made payable to **IOCE c/o The Willow Group**     Money Order

Charge my  American Express     MasterCard     VISA

Card number: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Cardholder name: \_\_\_\_\_ Signature: \_\_\_\_\_