



AIDSTAR-One Senior Specialist

EnCompass LLC

July, 2010

Position Description

EnCompass LLC seeks a full-time Senior Specialist to be based in Rockville, MD. Reporting directly to the EnCompass AIDSTAR-One Project Manager, the Senior Specialist will join the EnCompass team to support the development, design, and management of a robust, innovative project in assessment, quality improvement, and technical assistance in a range of HIV/AIDS issues including prevention, treatment, care and support, counseling and testing, and PMTCT.

Company Profile

EnCompass LLC is a small, women-owned consulting firm based in the Washington, DC area. Since 1999 EnCompass has worked in the United States and internationally with government, international organizations, and in the non-profit and private sectors. EnCompass provides a core group of services: technical assistance and evaluation, leadership and organization development, and training and facilitation. EnCompass has extensive experience in structuring and implementing evaluation projects throughout Africa, Asia, Latin America, Eastern Europe and the United States. We have supported work in multiple sectors including organization development, HIV/AIDS, health, human capacity building, education, and administrative and financial management. Clients include international and national organizations, such as USAID, the World Bank, UN agencies, the National Academies of Science and the Corporation for National and Community Service. (To learn more about EnCompass, please visit our website at www.encompassworld.com)

Position Duties and Responsibilities

This position will assume immediate responsibilities working with AIDSTAR-One, a USAID project that supports and advances the United States' commitment to combat global HIV/AIDS through technical assistance and knowledge management (www.aidstar-one.com). Duties may include:

- Actively engage as a senior member of the EnCompass AIDSTAR-One team
- Conduct field and desk assessments to explore and identify promising practices in specific HIV/AIDS issues, such as therapeutic nutritional support to People Living with HIV, south-to-south technical assistance, ART provision and others
- Take an active role in developing methods for data collection and analysis
- Oversee the work of consultants under AIDSTAR-One
- Develop reports, and possibly publish in relevant journals about the research conducted through AIDSTAR-One
- Identify new business opportunities for EnCompass, develop or strengthen partnerships and cultivate a diverse source of new funding options for our HIV/AIDS related work
- Lead and contribute to proposal development in collaboration with other staff



Position Requirements

- A Master's or Doctoral degree in Public Health, Social Sciences, International Development, Statistics or related field
- Minimum of 8-10 years of relevant work experience in international health research and evaluation
- Overseas experience in developing countries
- Flexibility and ability to travel
- Ability to conduct both quantitative and qualitative data collection and analysis
- Strong research/analytical skills with the ability to think strategically and integrate diverse information from varied sources into conclusion and recommendations
- Knowledge of HIV/AIDS and nutrition is desirable
- Background in health systems strengthening and field assessment
- Proven track record of successful teamwork, good presentation/facilitation skills and excellent verbal and written communication skills required
- Ability to work sensitively in multi-cultural environments and build effective working relations with clients and colleagues
- Ability to manage multiple projects simultaneously and deliver expected results
- Skilled in word processing, database management, spreadsheets (Excel), and web-based programs
- Fluency in language(s) other than English highly desirable

To Apply

Please send an email to HR@encompassworld.com (subject line: AIDSTAR-One Senior Specialist) with cover letter, salary requirements and resume. Applications accepted until August 13, 2010.